

**Hung Hing Printing Group Limited**  
(the “Company”)

**SHAREHOLDERS COMMUNICATION POLICY**

**1. General**

- 1.1 To promote effective communication with shareholders of the Company (the “**Shareholders**”), the Company adopts this policy with the objectives to ensure that the Company provides timely, clear and reliable information to the Shareholders to allow them to make informed decisions and assessment of the performance and prospect of the Company, and views of the Shareholders are communicated to the Company in assistance of the Company’s development of appropriate strategies and measures in line with the interests of the Shareholders.
- 1.2 The board (the “**Board**”) of directors (the “**Directors**”) of the Company shall regularly review this policy to ensure its effectiveness. All Shareholders’ communications, including circulars, announcements and letters etc. to Shareholders, will be approved by the Board or Directors designated by the Board from time to time.
- 1.3 The investor relationship personnel and company secretary of the Company are responsible for the arrangement of the content and manner of communication with Shareholders, and for the preparation, collection and maintenance of the relevant documents.

**2. Principles**

- 2.1 The Company supports open communication with the Shareholders in accordance with the provisions of the Rules Governing the Listing of Securities (the “**Listing Rules**”) on The Stock Exchange of Hong Kong Limited (the “**Stock Exchange**”) and other applicable laws and regulations to ensure the legitimate rights and interests of the Shareholders and the Company shall not be prejudiced.
- 2.2 The Company provides the Shareholders and, in appropriate circumstances, the investment community at large, with equal and timely access to information about the Company, including those information with potential to affect the price or value of the Company’s securities. The Company is committed to provide such information in a consistent and timely manner to prevent any person from obtaining benefits, conducting insider trading or committing market manipulation by misusing such information.
- 2.3 The Company recognizes the importance of Shareholders’ privacy and will not disclose Shareholders’ information without their consent, unless required by law to do so.

**3. Communication Content**

- 3.1 Subject to the relevant applicable laws and regulations, communication with the Shareholders may include matters related to the published reports, operation status, strategic plans, and the latest developments of the Company and its subsidiaries (collectively, the “**Group**”) and other matters which require communication with the Shareholders.
- 3.2 Communication with Shareholders will be provided in plain language to facilitate Shareholders’ understanding.

## 4. Communication Channels

### 4.1 General Meetings (i.e. Shareholders' meetings)

The Company holds the annual general meetings and, if appropriate, other general meetings which offer the Shareholders with a valuable forum for dialogue and interaction with the Company's management. Shareholders are encouraged to participate in general meetings or to appoint proxies to attend and vote at such meetings for and on their behalf if they are unable to attend.

The date, time, location and voting information of the general meetings will be provided in the notice of general meetings. The notice of general meetings and the proxy forms will be distributed to Shareholders prior to the meeting in compliance with the articles of association of the Company and the Listing Rules. These information will also be available on the websites of both the Company ([www.hunghingprinting.com](http://www.hunghingprinting.com)) and the Stock Exchange ([www.hkexnews.hk](http://www.hkexnews.hk))

Appropriate arrangements for the annual general meetings and other general meetings shall be in place to encourage Shareholders' participation.

The Board members, in particular the chairman of the Board, the chairman of the respective Board committees (or in his absence, another member of the relevant Board committee), and the external auditor of the Company and such other person as the Board deems appropriate shall attend the annual general meetings of the Company to respond to questions addressed to the Company. In particular, the Company's management shall ensure the external auditor of the Company attend the annual general meetings to answer questions about the conduct of the audit, the preparation and content of the auditors' report, the accounting policies and auditor independence. The chairman of the independent Board committee (if any) shall be available to answer questions at any general meetings to approve a connected transaction or any other transaction that requires independent Shareholders' approval.

The Company shall explain the procedures of voting by poll in detail and answer any questions from the Shareholders on voting by poll before voting so as to ensure that each Shareholder understands the relevant arrangements. Voting results on any resolutions of the general meetings will be posted on both the websites of the Company and the Stock Exchange.

### 4.2 Company's Website

The Company maintains a website: [www.hunghingprinting.com](http://www.hunghingprinting.com) and designates a section Investor Relations, which contains information for Shareholders, financial highlights, corporate governance, announcements, annual reports and interim reports, annual and interim results presentation, financial calendar, the Company's constitutional documents, and procedures for Shareholders to convene meetings, put forward proposals and nominate directors for election. Information on the Company's website is updated on a regular basis. Information released by the Company to the Stock Exchange is also posted on the Company's website immediately thereafter. To be environmentally friendly, Shareholders are encouraged to access the relevant information on the Company's or Stock Exchange's website.

#### 4.3 Shareholders' Enquires

Shareholders may at any time make a request for the Company's information to the extent such information is publicly available and the Company has an investor relationship personnel to attend to enquires from the Shareholders. Details of the contact person are set out below:

Name: Mr. Shek Kwok Man  
Telephone: +852 2666 3421  
Email: [ir.contact@hunggingprinting.com](mailto:ir.contact@hunggingprinting.com)

#### 4.4 Annual Report and Interim Report

Information on the Group's activities, business, strategies and developments is provided in the Company's annual reports and interim reports. Shareholders will also be provided with a detailed review and analysis of the Group's objective and performances in the financial reports. The financial reports will be distributed to the Shareholders in accordance with the Listing Rules and other applicable laws and regulations and they will be placed on the websites of the Company and the Stock Exchange.

27 May 2014